



**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HOUSING AUTHORITY OF THE CITY OF UPLAND
AGENDA**

January 11, 2016

HOUSING AUTHORITY OFFICE
1200 N. CAMPUS AVENUE, UPLAND, CA 91786
4:30 P.M.

**RAY MUSSER, CHAIRMAN
CAROL TIMM, VICE-CHAIR
SHARON HORTON, TREASURER
DEBBIE STONE, COMMISSIONER
GLENN BOZAR, COMMISSIONER
GINO FILIPPI, COMMISSIONER
CHERYL ROMAN, COMMISSIONER**

EXECUTIVE DIRECTOR, DON SWIFT

1. Call to Order by Chairman, Roll Call

2. Oral Communications

This is an opportunity for the public to comment. Items not on the agenda cannot be discussed by the Board, but can be referred to staff to be placed on a future agenda. Speakers are requested to keep their comments to no more than three (3) minutes.

3. Consent Calendar

Notice to Public

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board of Commissioners request specific items be removed from the Consent Calendar for separate action or discussion. Any member of the public may request the Authority to remove an item from the Consent Calendar, and the item will then be discussed after the regular business items.

- A. Minutes of regular meeting of [December 14, 2015](#)
- B. Public Housing Program Utilization Report for [December 2015](#)

- C. Housing Choice Voucher Program Utilization Report for [November 2015](#)
- D. Waiting List Statistical Report for Public Housing/Housing Choice Voucher Programs for [December 2015](#)

Board Action Required: review all items and approve item [A](#).

4. Financial Reports for [November 2015](#)

- E. Public Housing Program
- F. Housing Choice Voucher Program

Board Action Required: review and approve items [E](#) and [F](#).

5. Commissioner Items

6. Legal Matters

7. Director's Report

- G. Director's Report for [January 11, 2016](#)
- H. Public Housing Program Vacancy Tracking Report for [December 2015](#)

8. Upland Community Housing Inc. Report

9. PUBLIC HEARING – UHA ANNUAL PLAN, AND CAPITAL FUND PROGRAM 5 YEAR ACTION PLAN

This is an opportunity for the public to comment on the UHA's Annual Plan, including changes proposed to the Housing Choice Voucher Program Administrative Plan and Public Housing Admissions and Continued Occupancy Policy (ACOP), and the 2016-2020 Capital Fund Program Five Year Action Plan. Speakers are asked to keep their comments to three (3) minutes or less. Comments will be taken into consideration before adoption of the Annual Plan and Capital Fund Program Five Year Action Plan.

10. Resolution No. 16-01 - A Resolution of the Board of Commissioners of the Housing Authority of the City of Upland (UHA) Approving and Adopting the 2016 Annual Plan and Authorizing Submittal to the U.S. Department of Housing and Urban Development.

- I. Resolution No. 16-01 Approving and Adopting the 2016 Annual Plan
- J. 2016 PHA Annual Plan
- K. Certification by State or Local Official of PHA Plan's Consistency with the Consolidated Plan

Board Action Required: review and approve items [I](#) and [J](#).

11. Resolution No. 16-02 - A Resolution of the Board of Commissioners of the Housing Authority of the City of Upland Approving and Adopting Revisions to the Housing Choice Voucher Program Administrative Plan Effective April 1, 2016.

- L. Resolution No. 16-02 Approving and Adopting Revisions to the Housing Choice Voucher Administrative Plan Effective April 1, 2016
- M. Summary of Proposed Revisions to the Housing Choice Voucher Program Administrative Plan Effective April 1, 2016
- N. Summary of Public Comments Received on the Proposed Administrative Plan Changes

Board Action Required: review and approve item [L](#).

12. Resolution No. 16-03 - A Resolution of the Board of Commissioners of the Housing Authority of the City of Upland Approving and Adopting Revisions to the Conventional Housing Program Admissions and Continued Occupancy Policy Effective April 1, 2016.

- O. Resolution No. 16-03 Approving and Adopting Revisions to the Conventional Housing Program Admissions and Continued Occupancy Policy Effective April 1, 2016
- P. Summary of Proposed Revisions to the Conventional (Public) Housing Program Admissions and Continued Occupancy Policy Effective April 1, 2016
- Q. Summary of Public Comments Received on the Proposed Admissions and Continued Occupancy Policy Changes

Board Action Required: review and approve item O.

13. Resolution No. 16-04 - A Resolution of the Board of Commissioners of the Housing Authority of the City of Upland (UHA) Approving and Adopting the 2016-2020 Capital Fund Program Five Year Action Plan and Authorizing Submittal to the U.S. Department of Housing and Urban Development.

- R. Resolution No. 16-04 Approving and Adopting the 2016-2020 Capital Fund Program Five Year Action Plan
- S. 2016 Annual Statement/Performance and Evaluation
- T. 2016-2020 Capital Fund Program – Five Year Action Plan
- U. Certification by State or Local Official of Capital Fund Program Five Year Action Plan's Consistency with the Consolidated Plan
- V. Summary of Public Comments on Capital Fund Program Five-Year Action Plan

Board Action Required: review and approve items R through T.

14. Adjournment

The next regularly scheduled meeting of the Board of Commissioners of the Housing Authority of the City of Upland is scheduled for Monday, [February 8, 2016](#) at 5:00 P.M. at the Upland City Hall, Council Chambers, 460 N. Euclid Avenue, Upland, CA 91786.

NOTE: Copies of staff reports or other written documents relating to each item on the agenda are on file in the office of the Upland Housing Authority and are available for public inspection during regular business hours.

POSTING STATEMENT: On [Thursday, January 7, 2016](#), a true and correct copy of this meeting agenda was posted on the bulletin board at the Upland Housing Authority office located at 1200 N. Campus Avenue, Upland, CA 91786, and an electronic copy of this agenda was posted on the Upland Housing Authority's website, www.uplandhousing.com on [Thursday, January 7, 2016](#).