



**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HOUSING AUTHORITY OF THE CITY OF UPLAND
AGENDA
[April 11, 2016](#)**

UPLAND CITY COUNCIL CHAMBERS
460 N. EUCLID AVENUE, UPLAND, CA 91786
4:30 P.M.

**RAY MUSSER, CHAIRMAN
CAROL TIMM, VICE-CHAIR
SHARON HORTON, TREASURER
DEBBIE STONE, COMMISSIONER
GLENN BOZAR, COMMISSIONER
GINO FILIPPI, COMMISSIONER
CHERYL ROMAN, COMMISSIONER**

EXECUTIVE DIRECTOR, DON SWIFT

- 1. Call to Order by Chairman, Roll Call**
- 2. Oral Communications**

This is an opportunity for the public to comment. Items not on the agenda cannot be discussed by the Board, but can be referred to staff to be placed on a future agenda. Speakers are requested to keep their comments to no more than three (3) minutes.

- 3. Consent Calendar**

Notice to Public

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board of Commissioners request specific items be removed from the Consent Calendar for separate action or discussion. Any member of the public may request the Authority to remove an item from the Consent Calendar, and the item will then be discussed after the regular business items.

- Minutes of regular meeting of [March 14, 2016](#)
- Public Housing Program Utilization Report for [March 2016](#)

- C. Housing Choice Voucher Program Utilization Report for [February 2016](#)
- D. Waiting List Statistical Report for Public Housing/Housing Choice Voucher Programs for [March 2016](#)

Board Action Required: review all items and approve item [A](#).

4. Financial Reports for [February 2016](#)

- E. Public Housing Program
- F. Housing Choice Voucher Program

Board Action Required: review and approve items [E](#) and [F](#).

5. Commissioner Items

- G. Report on Accounts Payable process

6. Legal Matters

7. Director's Report

- H. Director's Report for [April 11, 2016](#)
- I. Public Housing Program Vacancy Tracking Report for [March 2016](#)
- J. Notifications from housing software system vendor

8. Upland Community Housing Inc. Report

9. Resolution No. 16-06 - A Resolution of the Board of Commissioners of the Housing Authority of the City of Upland, CA, Adopting the Agency Wide Budget For Fiscal Year Ending 3-31-17, including the Public Housing and Housing Choice Voucher Program Budgets.

- K. Funding and Budget Overview
- L. Resolution No. 16-06 – Approving the Agency Wide Budget For Fiscal Year Ending 3-31-17.
- M. Agency Wide Budget for Fiscal Year Ending 03-31-17.
- N. Public Housing Budget for Fiscal Year Ending 03-31-17.
- O. Housing Choice Voucher Program Budget for Fiscal Year Ending 03-31-17.
- P. Revised Salary Range Placement Table – April 1, 2016.

Board Action Required: review and approve items [L](#) through [P](#).

10. Resolution No. 16-07 – A Resolution of the Board of Commissioner of the Housing Authority of the City of Upland, California, Adopting Allowances for Tenant Purchased Utilities for the Tenant Based Housing Choice Voucher Program, ACC SF-531 Administered by the Housing Authority of the City of Upland, California.

- Q. Resolution No. 16-07 – Adopting Allowances for the Tenant Purchased Utilities for the Tenant Based Housing Choice Voucher Program, ACC SF-531 Administered by the Housing Authority of the City of Upland, California.
- R. Proposed and Current Schedule of Tenant Purchased Utility Allowances to be Effective For All New Leases and Annual Reviews Conducted on or after 04-12-16.

Board Action Required: review and approve items [Q](#) and [R](#).

11. Resolution No. 16-08 – A Resolution of the Board of Commissioners of the Housing Authority of the City of Upland, California Amending Allowances for Tenant Purchased Utilities for the Conventional, Low Rent Housing Project CAL 9-2 Owned and Administered by the Housing Authority of the City of Upland, California.

- S. Resolution No. 16-08 – Amending Allowances for Tenant Purchased Utilities for the Conventional, Low Rent Housing Project CAL 9-2 Owned and Administered by the Housing Authority of the City of Upland, California.
- T. Proposed and Current Schedule of Tenant Purchased Utility Allowances to be Effective for All New Leases and Annual Reviews Conducted on or after 04-12-16.

Board Action Required: review and approve items S and T.

12. Adjournment

The next regularly scheduled meeting of the Board of Commissioners of the Housing Authority of the City of Upland is scheduled for Monday, [May 9, 2016](#) at 5:00 P.M. at the Upland Housing Authority office located at 1200 N. Campus Avenue, Upland, CA 91786.

NOTE: Copies of staff reports or other written documents relating to each item on the agenda are on file in the office of the Upland Housing Authority and are available for public inspection during regular business hours.

POSTING STATEMENT: On [Thursday, March 31, 2016](#), a true and correct copy of this meeting agenda was posted on the bulletin board at the Upland Housing Authority office located at 1200 N. Campus Avenue, Upland, CA 91786, and an electronic copy of this agenda was posted on the Upland Housing Authority's website, www.uplandhousing.com on [Thursday, March 31, 2016](#).