



**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HOUSING AUTHORITY OF THE CITY OF UPLAND
AGENDA**

October 12, 2015

HOUSING AUTHORITY OFFICE
1200 N. CAMPUS AVENUE, UPLAND, CA 91786
5:00 P.M.

**RAY MUSSER, CHAIRMAN
DEBBIE STONE, VICE-CHAIR
SHARON HORTON, TREASURER
GLENN BOZAR, COMMISSIONER
CAROL TIMM, COMMISSIONER
GINO FILIPPI, COMMISSIONER
CHERYL ROMAN, COMMISSIONER
EXECUTIVE DIRECTOR, DON SWIFT**

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- 1. Call to Order by Chairman, Roll Call**
 - 2. Oral Communications**

This is an opportunity for the public to comment. Items not on the agenda cannot be discussed by the Board, but can be referred to staff to be placed on a future agenda. Speakers are requested to keep their comments to no more than three (3) minutes.

- 3. Consent Calendar**

Notice to Public

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board of Commissioners request specific items be removed from the Consent Calendar for separate action or discussion. Any member of the public may request the Authority to remove an item from the Consent Calendar, and the item will then be discussed after the regular business items.

- Minutes of regular meeting of [September 14, 2015](#)
- Public Housing Program Utilization Report for [September](#)
- Housing Choice Voucher Program Utilization Report for [August 2015](#)

- D. Waiting List Statistical Report for Public Housing/Housing Choice Voucher Programs for [September 2015](#)

Board Action Required: review all items and approve item A.

4. Financial Report for [August 2015](#)

- E. Public Housing Program
- F. Housing Choice Voucher Program

Board Action Required: review and approve items E and F.

5. Commissioner Items

6. Legal Matters

7. Director's Report

- G. Director's Report for [October 12, 2015](#)
- H. Public Housing Program Vacancy Tracking Report for September 2015
- I. 2015 Resident Advisory Board Application Process
- J. Rental Assistance Demonstration (RAD) Program information

8. Upland Community Housing Inc. Report

9. Resolution No. 15-10 – A Resolution of the Board of Commissioners of the Housing Authority of the City of Upland Authorizing and Approving Implementation of the Revised Procurement Policy Dated October 12, 2015

- K. Resolution No. 15-10 – Authorizing and Approving Implementation of the Revised Procurement Policy Dated October 12, 2015
- L. Revised Procurement Policy of the Housing Authority of the City of Upland Dated October 12, 2015

Board Action Required: review and approve items K and L.

10. Resolution No. 15-11 – A Resolution of the Board of Commissioners of the Housing Authority of the City of Upland Approving and Adopting Amendments to the Personnel Policy and Procedures Manual Regarding Timekeeping, Attendance and Jury Duty

- M. Resolution No. 15-11 – Approving and Adopting Amendments to the Personnel Policy and Procedures Manual Regarding Timekeeping, Attendance and Jury Duty
- N. Proposed Amended Timekeeping, Attendance and Jury Duty Policies

Board Action Required: review and approve items M and N.

11. Adjournment

The next regularly scheduled meeting of the Board of Commissioners of the Housing Authority of the City of Upland will be held Monday, [November 9, 2015](#) at 5:00 P.M. at the Upland City Hall, Council Chambers, 460 N. Euclid Avenue, Upland, CA 91786.

NOTE: Copies of staff reports or other written documents relating to each item on the agenda are on file in the office of the Upland Housing Authority and are available for public inspection during regular business hours.

POSTING STATEMENT: On [Thursday, October 8, 2015](#), a true and correct copy of this meeting agenda was posted on the bulletin board at the Upland Housing Authority office located at 1200 N. Campus Avenue, Upland, CA 91786, and an electronic copy of this agenda was posted on the Upland Housing Authority's website, www.uplandhousing.com on [Thursday, October 8, 2015](#).