

**Minutes of the Regular Meeting
Of the Board of Commissioners of the
Housing Authority of the City of Upland, CA
Held Monday, February 8, 2016 - 5:00 P.M.**

The Board of Commissioners of the Housing Authority of the City of Upland, CA met in regular session at Upland City Hall, Council Chamber, 460 N. Euclid, Upland, CA, in the manner called for in the bylaws. Chairman Musser called the meeting to order, and upon roll call, Commissioners present and absent were as follows:

1. ROLL CALL

Present: Commissioners Musser, Stone, Bozar, Timm, Filippi, Horton, and Roman.
Absent: None.
Others Present: Executive Director Swift

Chairman Musser declared a quorum present.

2. ORAL COMMUNICATIONS

None.

3. CONSENT CALENDAR

It was moved and seconded by Commissioners Bozar and Timm to adopt the consent calendar for the February 8, 2016 meeting as follows:

- A. Approval of minutes of regular meeting of **January 11, 2016**
- B. Public Housing Program Utilization Report for **January 2016**
- C. Housing Choice Voucher Program Utilization Report for **December 2015**
- D. Waiting List Statistical Report for Public Housing and Housing Choice Voucher Programs for **January 2016**

4. FINANCIAL REPORTS

Following discussion it was moved and seconded by Commissioners Musser and Stone to accept the financial reports for the Public Housing and HCV Programs for the months of November and December 2015 as submitted.

The motion was approved unanimously by a voice-vote of all Board members present.

5. COMMISSIONER ITEMS

Commissioner Stone requested Director Swift to provide an outline of the checks and balances in place for processing and approving payables for review at the next meeting.

6. LEGAL MATTERS

None.

7. **DIRECTOR'S REPORT**

Director Swift reviewed the written Director's Report for the **February 8, 2016** Board meeting (copy on file at the UHA office and available for public review upon request).

All items on the **February 8, 2016** Director's report were of an informational nature only; no action requested, none taken.

8. **UPLAND COMMUNITY HOUSING REPORT**

None.

9. **RESOLUTION NO. 16-05:** **A Resolution of the Board of Commissioners of the Housing Authority of the City of Upland (UHA) Adopting Revision to the Agency Wide Budget For Fiscal Year Ending 3-31-16, Including Revision No. 1 to the Public Housing and Housing Choice Voucher Program Budgets.**

Following review and discussion, Commissioners Bozar and Stone requested Director Swift prepare additional information for the Board before the next meeting about long term retirement unfunded liability.

Following additional review and discussion, a motion was made and seconded by Commissioners Stone and Timm to adopt Resolution No. 16-05, adopting revisions to the Agency-Wide budget for Fiscal Year ending 3-31-16, including revision No. 1 to the Public Housing and Housing Choice Voucher Program Budgets.

Motion was approved via unanimous vote by all Board members present.

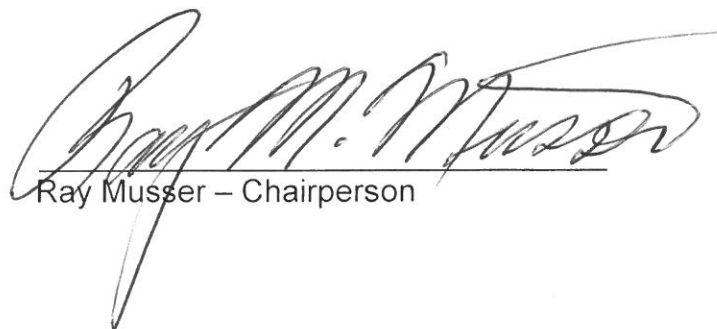
10. **ADJOURNMENT**

The regular meeting of **February 8, 2016** was adjourned at **5:30 P.M.** The next regular meeting of the Board of Commissioners of the Upland Housing Authority will be held at **5:00 P.M.** on Monday, **March 14, 2016**, at the Upland Housing Authority Office, 1200 N. Campus Avenue, in the City of Upland, CA.

Respectfully submitted for approval,



Don Swift – Secretary to the Board



Ray Musser – Chairperson