

**Minutes of the Regular Meeting
Of the Board of Commissioners of the
Housing Authority of the City of Upland, CA
Held Monday, July 11, 2016 - 4:30 P.M.**

The Board of Commissioners of the Housing Authority of the City of Upland, CA met in regular session at Upland City Hall, Council Chamber, 460 N. Euclid, Upland, CA, in the manner called for in the bylaws. Chairman Musser called the meeting to order, and upon roll call, Commissioners present and absent were as follows:

1. ROLL CALL

Present: Commissioners Musser, Stone, Filippi, Horton, and Roman.
Commissioner Bozar and Timm arrived at 4:32p.m.
Absent: None
Others Present: Executive Director Swift

Chairman Musser declared a quorum present.

2. ORAL COMMUNICATIONS

None.

3. CONSENT CALENDAR

It was moved and seconded by Commissioners Filippi and Stone to adopt the consent calendar for the July 11, 2016 meeting as follows:

- A. Approval of minutes of regular meeting of **June 13, 2016** and special meeting of **June 27, 2016**.
- B. Public Housing Program Utilization Report for **June 2016**
- C. Housing Choice Voucher Program Utilization Report for **May 2016**
- D. Waiting List Statistical Report for Public Housing and Housing Choice Voucher Programs for **June 2016**

4. FINANCIAL REPORTS

Following discussion it was moved and seconded by Commissioners Stone and Horton to accept the financial reports for the Public Housing and HCV Programs for the month of May 2016 as submitted. During discussion Commissioner Stone requested a detailed report on staffing related costs.

The motion was approved unanimously by a voice-vote of all Board members present.

5. COMMISSIONER ITEMS

None.

6. DIRECTOR'S REPORT

Director Swift reviewed the written Director's Report for the **July 11, 2016** Board meeting (copy on file at the UHA office and available for public review upon request).

Action Item: There was no discussion on housing software system conversion recommendation. **No other action was taken.**

All other items on the **July 11, 2016** Director's report were of an informational nature only; no action requested, none taken.

7. UPLAND COMMUNITY HOUSING REPORT

Commissioner Filippi reported progress on the 70 unit senior affordable housing project and expected that groundbreaking could be as early as next Spring.

8. LEGAL MATTERS

Chairman Musser adjourned to closed session at 4:42 p.m. pursuant to Government Code Section 54956.9. Closed session ended at 4:55p.m.

Chairman Musser reported that the Board had been briefed about the status the case and provided direction to staff on how to proceed.

9. CLOSED SESSION

Chairman Musser adjourned to closed session at 4:55 p.m. pursuant to Government Code Section 54957. Closed session ended at 5:21p.m.

Chairman Musser reported that the Board acknowledged Director Swift's resignation effective August 26, 2016 and provided direction to the Executive Committee on how to proceed.

10. ADJOURNMENT

The regular meeting of **July 11, 2016** was adjourned at **5:26 P.M.** The next regular meeting of the Board of Commissioners of the Upland Housing Authority is scheduled for **4:30 P.M.** on Monday, **August 8, 2016**, at the Upland Housing Authority Office, 1200 N. Campus Avenue, in the City of Upland, CA.

Respectfully submitted for approval,



Don Swift – Secretary to the Board



Ray Musser – Chairperson