

**Minutes of the Regular Meeting
Of the Board of Commissioners of the
Housing Authority of the City of Upland, CA
Held Monday, August 10, 2015 - 5:00 P.M.**

The Board of Commissioners of the Housing Authority of the City of Upland, CA met in regular session at Upland Housing Authority Office, 1200 N. Campus Avenue, Upland, CA, in the manner called for in the bylaws. Vice Chair Stone called the meeting to order, and upon roll call, Commissioners present and absent were as follows:

1. ROLL CALL

Present: Commissioners Stone (left the meeting at 5:35p.m.), Timm, Filippi, Horton, and Roman. Commissioner Musser arrived at 5:02p.m. following roll call.
Absent: Commissioner Bozar.
Others Present: Executive Director Swift

Vice Chair Stone declared a quorum present.

2. ORAL COMMUNICATIONS

Housing Authority employee Azeb Berhane representing Housing Authority employees read a statement to the Board regarding the announcement by Director Swift of the pending elimination of the Housing Authority's contribution toward the employee paid retirement benefit and salary freeze and health benefit reductions over the past five years. Housing Authority employees Terry Morris and Mary Mota also addressed the Board. Chairman Musser briefly addressed Housing Authority employee concern following the last agenda item.

3. CONSENT CALENDAR

It was moved and seconded by Commissioners Stone and Timm to adopt the consent calendar for the August 10, 2015 meeting as follows:

- A. Approval of minutes of regular meeting of May 8, 2015
- B. Public Housing Program Utilization Report for July 2015
- C. Housing Choice Voucher Program Utilization Report for June 2015
- D. Waiting List Statistical Report for Public Housing and Housing Choice Voucher Programs for July 2015

The motion was approved unanimously by a voice-vote of all Board members present.

4. FINANCIAL REPORTS

Following discussion, it was moved and seconded by Commissioners Roman and Horton to accept the financial reports for the Public Housing and HCV Programs for the months of April, May, and June 2015 as submitted.

The motion was approved unanimously by a voice-vote of all Board members present.

5. COMMISSIONER ITEMS

Following discussion, it was moved and seconded by Commissioners Stone and Timm to

support the nomination of Tenant Commissioners Horton and Roman to continue serving on the Housing Authority Board, through September 2017. This item is anticipated to be placed on the City Council agenda in September for a formal vote.

The motion was approved unanimously by a voice-vote of all Board members present.

6. LEGAL MATTERS

None.

7. DIRECTOR'S REPORT

Director Swift reviewed the written Director's Report for the **August 10, 2015** Board meeting (copy on file at the UHA office and available for public review upon request).

Action Item: Director Swift recommended that the Board of Commissioners approve a three month extension of the Accounting Services contract with the Housing Authority of the County of San Bernardino, through October 2015, to allow for completion of a new procurement process. ***Following discussion, it was moved and seconded by Commissioners Stone and Musser to approve Director Swift's recommendation. The motion was approved unanimously by a voice-vote of all Board members present.***

Action Item: Director Swift recommended that the Board of Commissioners approve a one-year extension of the Legal Services contract with Gutierrez, Fierro, and Erickson, through November 28, 2015. ***Commissioner Filippi requested to continue this to the September meeting and requested that Director Swift prepare a legal expense report covering the last three years, including a copy of the legal services contract. There was no objection and no vote was taken.***

All other items on the **August 10, 2015** Director's report were of an informational nature only; no action requested, none taken.

8. UPLAND COMMUNITY HOUSING REPORT

Commissioner Filippi noted that there was no report.

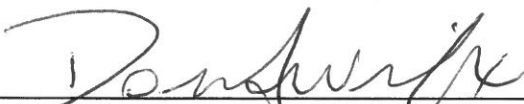
9. HOUSING AUTHORITY OF THE CITY OF UPLAND ANNUAL FINANCIAL REPORT FOR YEAR ENDED MARCH 31, 2015

Audit report received to file via unanimous acknowledgment of all Board members present.

10. ADJOURNMENT

The regular meeting of **August 10, 2015** was adjourned at **5:40 P.M.** The next regular meeting of the Board of Commissioners of the Upland Housing Authority will be held at **5:00 P.M.** on Monday, **September 14, 2015**, at the Upland City Hall, Council Chambers, 460 N. Euclid Avenue, in the City of Upland, CA.

Respectfully submitted for approval,



Don Swift – Secretary to the Board

